

COVID-19 Resources for Nonprofits - Quick Reference

(Updated April 1, 2020)

Funding Opportunities

- Coronavirus Aid, Relief, and Economic Security Act (CARES Act)
 - SBA 7(a) Loan - Paycheck Protection Program (PPP) Loans up to 2.5 times average payroll (max \$10m) to cover expenses from 2/15/20 through 6/30/20, excluding annual compensation in excess of \$100k for individual employees. Available through June 30, 2020. **Forgivable if all employees are kept on the payroll for eight weeks** and the money is used for payroll (at least 75%), rent, mortgage interest, or utilities. Forgiveness is decreased if headcount or total salaries decrease. No personal guarantee required. Application is to any SBA 7(a) lender or other federally insured depository institution or credit union. Contact your regular bank to find out if they are participating. You can also contact an [SBA lender](#). An online application process is not yet available but should be soon. A sample application is available [here](#). [More info](#)
 - SBA Economic Injury Disaster Loan (EIDL) -Up to \$2 million loan at 2.5% payable over 30 years. May be used for payroll and associated costs, including health insurance premiums, facilities costs, and debt service. Principal and interest payments may be delayed through the SBA Debt Relief Program. [More info](#)
 - Ten Thousand Dollars - This is an advance from the Economic Injury Disaster Loan (EIDL), but it need not be repaid, even if the EIDL application is denied. [More info](#). [Link to apply](#). Note: Firefox may not work. SBA recommends using Internet Explorer.
 - SBA Bridge Loan - Get \$25,000 quickly while waiting for an Economic Injury Disaster Loan. [More info](#)
 - Charitable giving Incentive for individual and corporate donors - One-time, above-the-line deduction for cash contributions made in 2020 of up to \$300 available to all taxpayers, including people who use the standard deduction. Not applicable to gifts to donor advised funds. For itemizers, normal limit on deductions suspended. Corporate limit on deductions also increased.
 - For nonprofits that self-fund unemployment - 50% reimbursement. [More info](#)
 - Employee Retention Refundable Payroll Tax Credit - Up to \$5,000 for each employee if 2020 first quarter revenue has dropped 50% or more from prior year.
- [California Small Business Loan Guarantee Program & Disaster Relief Loan Guarantee Program](#)
- [Loan options chart](#)
- San Francisco Foundation [COVID-19 Emergency Response Fund](#) will make a limited number of one-time grants (\$3,000 - \$25,000) to nonprofits addressing the following four issue areas: racial bias, worker protection, homelessness and renter protection/housing security, and food security.

Senior Services Coalition of Alameda County

AGING IS SOMETHING WE ALL HAVE IN COMMON

- [Philanthropic resources](#)
- [City of Oakland resources](#)
- [City of Berkeley resources](#)

Financial Flexibility

- Delaying payment of state payroll taxes: Nonprofits directly affected by COVID-19 can request up to a 60-day extension to file state payroll reports and deposit state payroll taxes without penalty or interest. Taxes must still be paid, but there is extra time to do so. Request must be received within 60 days from the original past-due date of the payment or return. Apply to the [California Employment Development Department \(EDD\)](#). Talk to your payroll processor for managing the specifics. Nonprofits can use their expenses for new leave provisions as credits against payroll taxes.
- Delaying payment of federal payroll taxes: Nonprofits that have closed temporarily or had a significant drop in revenue due to the COVID-19 crisis can delay paying the employer portion of Social Security (6.2% of wages). Ordinary deadlines still apply for Medicare and the employee portion of Social Security.
- Employer tax credits for paid sick and family and medical leave. Employers may claim a 100% refundable payroll tax credit on wages associated with paid sick and medical leave outlined in the bill as well as expenditures associated with additional health benefit contributions. Additional wages paid due to the leave requirement are not subject to the employer portion of the payroll tax. Nonprofit organizations may apply the tax credit to payroll taxes.
- 990 filing deadline not extended - Unlike individual returns, there is no automatic extension for filing the Form 990. However, nonprofits can apply for a six-month extension by filing [Form 8868](#). This extension is automatically granted if you apply by the date your 990 would have been due.

Human Resources

- Paid Sick Leave. All businesses must provide paid sick leave of 2 weeks for full-time employees and average hours for a two-week period for part-time employees due to an isolation or quarantine order or advisory, experiencing symptoms, or caring for a family member. Department of Labor may exempt organizations with fewer than 50 employees.
- Emergency Family and Medical Leave Expansion: Businesses must provide as many as 12 weeks of job-protected leave to employees to care for a child whose school or place of care is closed. The first 10 days could be unpaid, although a worker could choose to use other accrued leave. Employers would be required to pay employees two-thirds of their wages, not to exceed \$200/day and \$10,000 in the aggregate. Department of Labor may exclude certain health care providers and organizations with fewer than 50 employees.

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- Health insurance: if you are not providing health insurance for staff, remind them that a good option for them may be [Covered California](#), which has extended its enrollment period to the end of June.
- Workers compensation: Check with your insurance broker to make sure your employees are covered by workers' compensation insurance if they are working at home for the first time. You may be advised to put various risk management systems in place, such as ensuring that your employees understand how to keep their home offices safe.
- Unemployment - Let your laid-off staff know how to [apply for unemployment benefits](#). The usual one-week waiting period has been waived and they can apply as soon as they are unemployed, but it may take up to three weeks before the money is deposited into their account. Staff with reduced hours can also apply for unemployment benefits. Independent contractors are not eligible but may apply for [disaster relief](#).

Future Potential Funding Sources

- California Senate Bill 89, authorizing up to \$1B in state emergency funds for COVID-19
- CARES Act "Industry Stability Fund"

General Information

- [CalNonprofits](#)
- [National Council of Nonprofits](#)
- [The Independent Sector](#)
- [Nonprofit Quarterly](#)
- [Analysis of CARES Act](#)